

# Application for Extension of Time for Assessment Submission



St Clare's College  
*Seek Wisdom*

**Note:** This form is to be used by **Year 11 and Year 12 students**.  
For junior students requiring an extension for a single subject, please speak directly with your teacher.

## Details

Student Name:

Year 11:  Year 12:  Class:  Application Date:

Course:

Course Teacher:

Item of work for which extension is required:

Value of Task:  % Due Date:

Explain the reason for making this application:

Documentation supplied: (Doctor's Certificate, Parental Note, etc should be attached):

## Signatures Required:

Student Signature:

Teacher Signature:

Parent/Carer Name:

Signature:

Faculty Coordinator:

Signature:

Extension Granted:

Revised Assessment Due Date:

Extension **NOT** Granted:

Faculty Coordinator reason why/why not the extension was/was not granted:

Date: